

SAINT PETER'S COLLEGE
REQUEST FOR APPROVAL OF OFF-CAMPUS SPEAKER

SPEAKER INFORMATION

Name of speaker:

Occupation or position:

Qualifications of speaker (append supporting material such as press releases, resume, letters of recommendation):

Title of the Presentation:

Subject of speech: Content: What will be the main thesis of the speech? Please be specific:

SPONSOR INFORMATION

Sponsoring Organization:

Desired date of meeting:

Intended Audience:

Contact Person Name:

Address:

Telephone Number:

Have you personally heard the speaker? () Yes () No Guidelines and policies have been adopted at Saint Peter's regarding outside speakers at campus events. Have you read the guidelines/policies? () Yes () No

CERTIFICATIONS

I have **carefully reviewed** the preceding information, and as the sponsor, I verify with my signature that the speaker is qualified to speak to the topic indicated above and that the proposed context and content are appropriate for a Saint Peter's College audience.

Officer of sponsoring group Name and Signature:

If a student organization is the sponsor: As faculty advisor/moderator of the above sponsoring organization, by signing below, I indicate my endorsement of this request for this speaker.

Faculty Advisor Name and Signature:

