



## High School Guidance Counselor – Do You Have A College Bound Student-Athlete?

If the answer is yes, then it is time to update your high school information with the NCAA Clearinghouse. To do this, log on to [www.ncaaclearinghouse.net](http://www.ncaaclearinghouse.net) and click on High School Administration.

A student-athlete must be registered and become a qualifier with the NCAA Clearinghouse in order to be eligible to participate in intercollegiate athletics at a Division I or II institution. A student-athlete cannot practice, compete or receive athletically-related financial aid at a Division I or II institution without becoming a qualifier.

Part of the success of a student-athlete becoming a qualifier rests on the shoulders of the high school guidance counselor to update the high school information with the NCAA Clearinghouse, as well as submit official high school transcripts and SAT or ACT scores on behalf of the student-athlete. Both transcripts and test scores have to be official and come from the high school or the appropriate testing board. It **CAN NOT** be sent in by the student-athlete's parent(s) or legal guardian(s).

Instructions can be found on the NCAA Clearinghouse to help you update the high school information step by step. If you have any questions in regard to the NCAA Clearinghouse process please contact them at 877-262-1492 or visit their website stated above.

If you have any questions in relation to Saint Peter's College Athletics please contact Emily Haynam, Assistant Director of Athletics at 201-915-9098.